

CENTRAL INTELLIGENCE GROUP  
INTER-OFFICE ROUTING SLIP

Approved For Release 2000/08/08 : CIA-RDP85-00869R000100140006-3

| FROM   | INITIALS     | DATE       |
|--|--------------|------------|
| DIRECTOR OF CENTRAL INTELLIGENCE                               | [REDACTED]   |            |
| DEPUTY DIRECTOR  |              |            |
| SECRETARY TO THE DIRECTOR                                      |              |            |
| EXECUTIVE OFFICE: EXECUTIVE DIRECTOR                           |              |            |
| ADVISORY COUNCIL   |              |            |
| X Dep. EXECUTIVE FOR PERSONNEL & ADMINISTRATION AND MANAGEMENT | [REDACTED]   | 10 July 47 |
| CENTRAL RECORDS  |              |            |
| SECRETARY, NIA   |              |            |
| CHIEF, INTERDEPARTMENTAL STAFF                                 |              |            |
| ASST. DIRECTOR, SPECIAL OPERATIONS                             |              |            |
| ASST. DIRECTOR, REPORTS & ESTIMATES                            |              |            |
| ASST. DIRECTOR, OPERATIONS                                     |              |            |
| ASST. DIRECTOR, COLLECTION & DISSEMINATION                     |              |            |
| CHIEF, SECURITY BRANCH   |              |            |
| CHIEF, BUDGET & FINANCE BRANCH, A & M                          | X [REDACTED] | 7-18-47    |

25X1A

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☐ APPROVAL      ☐ INFORMATION      ☐ DIRECT REPLY  
☐ ACTION      ☐ RETURN      ☐ COMMENT  
☐ RECOMMENDATION      ☐ PREPARATION OF REPLY      ☐ FILE  
☐ SIGNATURE      ☐ CONCURRENCE      ☐ DISPATCH

REMARKS:

Forwarded for necessary action.

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TOP SECRET    SECRET    ~~CONFIDENTIAL~~    RESTRICTED    UNCLASSIFIED

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Executive for Administration & Management

7 July 1947

Executive Director

Tentative T/O for the Personnel Branch, Administration  
and Management

1. The attached tentative Table of Organization is approved for the Personnel Branch, Administration and Management.

2. The following positions are not to be filled concurrently:\*

Training Division

|            |       |     |
|------------|-------|-----|
| Instructor | P-3   | } * |
| Instructor | P-4   |     |
| -----      |       |     |
| Secretary  | CAF-4 | } * |
| Clk-typist | CAF-3 |     |

3. Please take necessary action to establish with the Civil Service Commission the classification grades in the approved tentative Table of Organization.

4. Where positions are not already established with the Civil Service Commission, recruitment and promotion will be held to one grade level lower than those approved in the tentative T/O until such approval is obtained from the Commission. Exception may be made in cases where the Assistant Chief of the Personnel Branch gives his assurance of Commission approval.

5. The personnel ceiling of [REDACTED] personnel 25X9A2  
are approved for all quarters of fiscal year 1948.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

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[REDACTED]  
Captain, USN  
Executive Director

Atch - 1

cc: Personnel Branch, AAM (2)  
Budget and Fin. Br., AAM (1) ✓

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*cc made for [REDACTED] 9/25/47*

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# MISSING PAGE

ORIGINAL DOCUMENT MISSING PAGE(S):

NO ATTACHMENT